

NEWPORT PUBLIC LIBRARY

Board of Trustees

Meeting Minutes

March 21, 2013

1. Call to order: President Mary Ambrogi called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.

Attendance: Mary Ambrogi, Jennifer Booth, Paul Gaines, Chuck Flippo, Paul Gaines, Girard Galvin, David Gordon, Susan McCoy, Justin McLaughlin, and library director Regina Slezak.

Collection Development Librarian Mattie Gustafson was also in attendance.

Excused: Lynne Ceglie, Carol Cummins, Dorienné Farzan, Eileen Hadfield, Robin Skuncik Jones, David Reed and Sheila Sulentic.

2. Amendment to the agenda:

There was one amendment to the agenda. Item 11. , New business was moved to the beginning of the agenda.

3. New business:

a. Selection Policy:

Mattie Gustafson, Collection Development Librarian, told the Board that the current Selection Policy had not been revised since 1993. The

Collection Development Plan which was developed in 2006 is based on the Selection Policy. The policy contains guidelines for selecting materials.

The Board is to review the policy and vote at the next meeting.

4. Minutes of the February 28, 2013 meeting:

Susan McCoy asked for changes or additions to the minutes. Hearing none, she asked for a motion to accept the minutes as presented. Jennifer Booth made a motion to accept the minutes as presented. Girard Galvin seconded the motion. Mary Ambrogi, Jennifer Booth, Paul Gaines, Paul Gaines, Girard Galvin, David Gordon and Susan McCoy voted for the motion. There were no votes against. The vote was unanimous.

5. Finance Committee report:

The financial statements for February were reviewed. Regina Slezak reported that expenses were under budget year to date with utilities less than budgeted and materials less than budgeted. Income is slightly over budget. Investments are over budget year to date.

6. President's Report:

Mary Ambrogi reported that she and Regina Slezak delivered next fiscal year's budget to the city manager and finance director. While at city hall, they were told that there is a possibility that the library would not receive capital improvement money for customer service

improvement renovations. The library may submit a grant to the Champlin Foundations.

The library closed on the day of the St. Patrick's Day parade and some staff and Board members marched in the parade with the Bookmobile. The library was popular and well received by the parade goers.

David Gordon asked that the minutes show that upon reconsideration he regretted voting to close the library. He thought that in the future, there should be 2 detail police, 2-4 port-a-johns and an Irish heritage exhibit in the library, paid for by the fines collected from the arrests made that day, so the library can remain open.

7. Building and Grounds Committee:

There was no report of the Building and Grounds committee.

8. Financial Development Committee report:

Susan McCoy reported that the Annual Appeal has received 143 donations totaling \$14,115.

This year's event, A Novel Evening, has received \$9,670 so far, from 15 sponsors and 10 donors.

9. Friends of the Library:

Chuck Flippo reported that sales are slightly lower this year but steady.

10. Director's Report:

In addition to her written report, Regina Slezak reported that the library was closed 3 days in February due to the snow storm.

The web committee developed a new page, listing what staff members are reading.

11. Adjournment:

The meeting was adjourned at 5:30.

The next meeting is scheduled on April 18, 2013.